



CalFresh Confirm for E&T Providers

California Department of Social
Services
2021

Housekeeping

This webinar will be held in “listen only” mode

Please enter questions into the chat box

Additional questions can be submitted to CalfreshConfirm@dss.ca.gov



- Welcome
- CalFresh E&T Program
- CalFresh Confirm Background
- Demonstration
- Access Forms
- Roles & Responsibilities
- Implementation Timeline
- Questions

Agenda



San Diego
Workforce
Partnership



AMERICA WORKS



Los Angeles County
Office of Education

SFLGBTCENTER



CalFresh E&T at a Glance

- In FFY 2020, we served over 50 thousand participants
- Active in 37 counties
- Over 60 partnerships with community service providers

Capacity for Growth

- As of January 2021, 2.2 million CalFresh recipients were eligible for CalFresh E&T statewide
- Unique funding opportunity through federal reimbursement
- Encourages partnership with community organizations

CalFresh E&T Eligibility

Participants **MUST**

- ✓ Be receiving federal CalFresh benefits (not CFAP)
- ✓ Not be receiving CalWORKs benefits/services

Providers **MUST**

- ✓ Verify eligibility upon enrollment
- ✓ Re-verify eligibility every 30 days the participant remains enrolled

CalFresh Confirm at a Glance

Core function of the CalFresh E&T Online Resource Center (ORC)

Funded through a 2017 Data and Technical Assistance (DATA) Grant from FNS

Input from over 80 stakeholders

Service Providers

- **County Welfare Department (CWD):** CalFresh E&T services are provided directly by the county.
- **Tribal Organization:** CalFresh E&T services are provided directly by a tribal organization.
- **State Partner:** An organization which has contracted with CDSS directly to provide CalFresh E&T services in multiple locations within California. Current state partners include Foundation for California Community Colleges Fresh Success Program (Fresh Success) and Center for Employment Opportunities (CEO).
- **Contracted Partner:** An organization which contracts with the CWD, tribal organization, or state partner to provide CalFresh E&T services on its behalf and is paid by the CWD, tribal organization, or state partner.
- **Third-Party Partner (TPP):** An organization which contracts with the CWD, tribal organization, or state partner to provide CalFresh E&T services on its behalf and provides their own non-federal funding to offer the program.

CalFresh Confirm can verify an individual's eligibility for CalFresh E&T any time within the last year.



CalFresh Confirm

First Name *

Last Name *

SSN *



Date of Birth - MM/DD/YYYY *



Start Date - MM/YYYY *

01/2021



End Date - MM/YYYY *

01/2021



Confirm CalFresh

Confirm CalFresh E&T

Clear





CalFresh Confirm

First Name *

John

Last Name *

Doe

SSN *

Date of Birth - MM/DD/YYYY *

12/07/1986

Start Date - MM/YYYY *

01/2020

End Date - MM/YYYY *

01/2021

Confirm CalFresh

Confirm CalFresh E&T

Clear



Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	-

✓ =CalFresh confirmed

- =Cannot confirm CalFresh enrollment at this time



CalFresh Confirm

First Name *
Jane

Last Name *
Doe

SSN *

Date of Birth - MM/DD/YYYY *
01/01/1960

Start Date - MM/YYYY *
06/2020

End Date - MM/YYYY *
01/2021

[Confirm CalFresh](#) [Confirm CalFresh E&T](#) [Clear](#) [+](#)

“Cannot Confirm”
does not necessarily
mean they did not
receive benefits!

Partners may still
reach out to the
county if eligibility
cannot be
determined.

Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21
-	-	-	-	-	-	-	-



CalFresh Confirm

First Name *

John

Last Name *

Doe

SSN *

Date of Birth - MM/DD/YYYY *

12/07/1986

Start Date - MM/YYYY *

01/2020

End Date - MM/YYYY *

01/2021

Confirm CalFresh

Confirm CalFresh E&T

Clear



Tools

Print results

Download results

Help



CalFresh Confirm

First Name *
Jane

Last Name *
Doe

SSN *



Date of Birth - MM/DD/YYYY *
01/01/1960

Start Date - MM/YYYY *
06/2020

End Date - MM/YYYY *
01/2021

Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21
-	-	-	-	-	-	-	-

Batch Search

CalFresh Confirm

Start Date - MM/YYYY *
04/2021

End Date - MM/YYYY *
04/2021

Batch Query File Name

CalFresh Confirm Demo

FAQ

Is data updated in real-time? No.

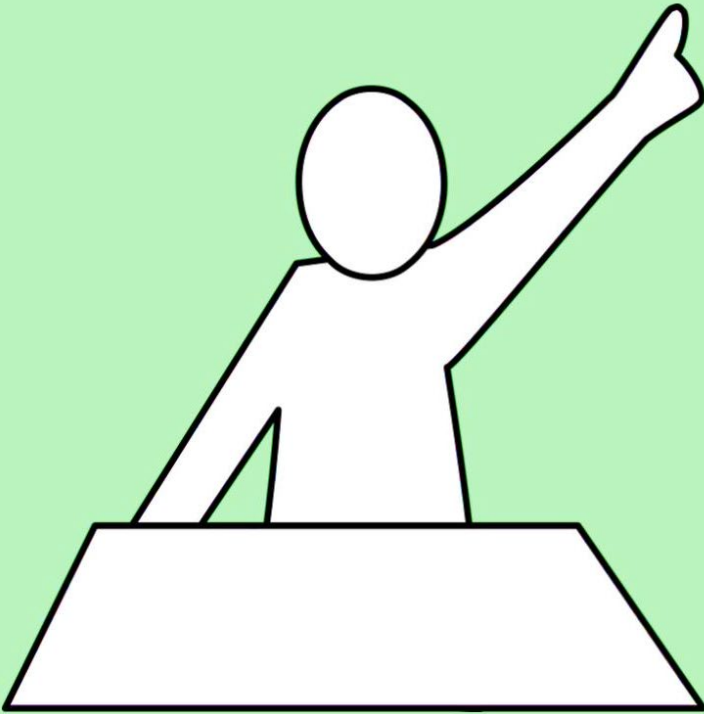
Data will be updated on a weekly basis.

If you receive an unexpected result, try again the following week or contact the county for urgent determinations.

How many users can we request? At this time there is no limit to the number of staff per organization allowed to access the tool.

Does it provide ABAWD status? No.

This has been flagged as a future enhancement.



FAQ

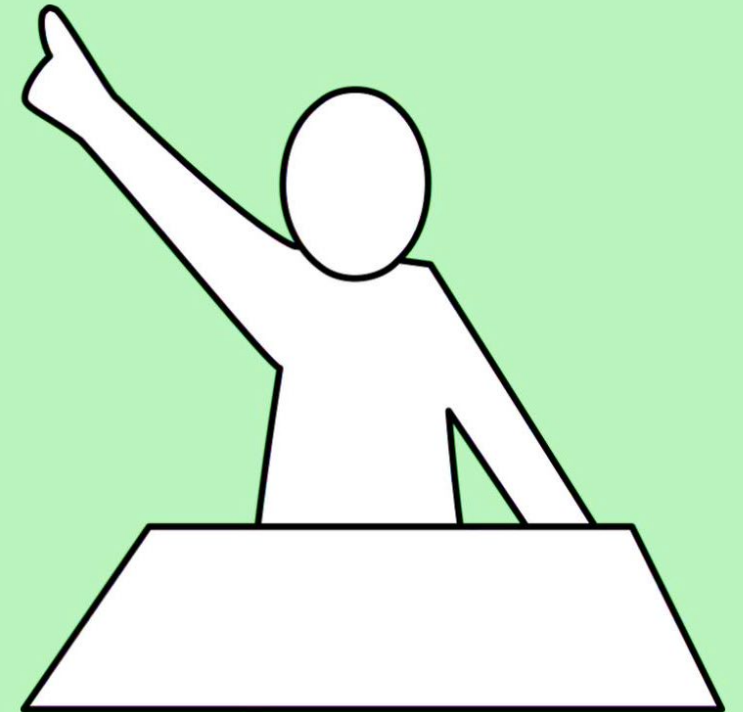
May I use the tool for other programs? No.

Your access to CalFresh Confirm is for CalFresh E&T eligibility verifications only.

If another program sees value in tool for external purposes, please contact us.

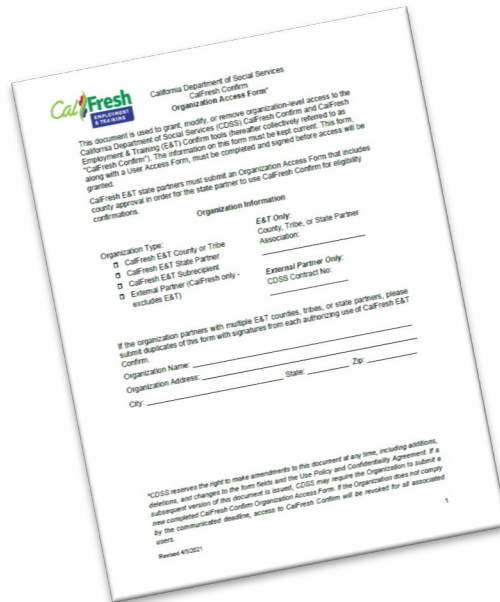
How much does it cost?

CalFresh Confirm is free to access for all CalFresh E&T providers which are listed in an approved CalFresh E&T Annual Plan.



Organization Access Form

One per organization/county



California Department of Social Services
CalFresh Confirm
User Access Form

This document is used to grant, modify, or remove organization-level access to the California Department of Social Services (CDSS) CalFresh Confirm and CalFresh Employment & Training (EAT) Confirm tools (hereafter collectively referred to as "CalFresh Confirm"). The information on this form must be kept current. This form, along with an Organization Access Form, must be completed and signed before access will be granted. When an Access Form is submitted, the organization requests access to the system. Please only include information for one employee for each user access form.

Organization Information

Organization Name: _____
Organization Contract/Agreement Number (if applicable): _____

User Information

First Name: _____ Last Name: _____
Title: _____
Phone: _____ Email: _____

Access Type

Please check only one:
☐ New Access
☐ Change Access
☐ Terminate Access
☐ Other _____

Effective Date: _____ **End Date (if applicable):** _____

Supervisor Information

Supervisor Name: _____ Supervisor Email: _____
Supervisor Phone: _____

Organization Type

☐ CalFresh EAT County or Tribe
☐ CalFresh EAT State Partner
☐ CalFresh EAT Subrecipient
☐ External Partner (CalFresh only - excludes EAT)

EAT Only
County, Tribe, or State Partner Association: _____

External Partner Only:
CDSS Contract No: _____

If the organization partners with multiple EAT counties, tribes, or state partners, please submit duplicates of this form with signatures from each authorizing use of CalFresh EAT Confirm.

Organization Name: _____ State: _____ Zip: _____
Organization Address: _____
City: _____

*CDSS reserves the right to make amendments to this document at any time, including additions, deletions, and changes to the form fields and user acknowledgments. If a subsequent version of the document is issued, CDSS may require users to submit a new completed CalFresh Confirm User Access Form. If a user does not comply by the communicated deadline, access to CalFresh Confirm will be revoked.

Revised 4/2021



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Organization Contract/Agreement Number (if applicable): _____

User Information

First Name: _____ Last Name: _____
Title: _____
Phone: _____ Email: _____

Access Type

Please check only one:
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☐ Change Access
☐ Terminate Access
☐ Other _____

Effective Date: _____ **End Date (if applicable):** _____

Supervisor Information

Supervisor Name: _____ Supervisor Email: _____
Supervisor Phone: _____

Organization Type

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Revised 4/2021

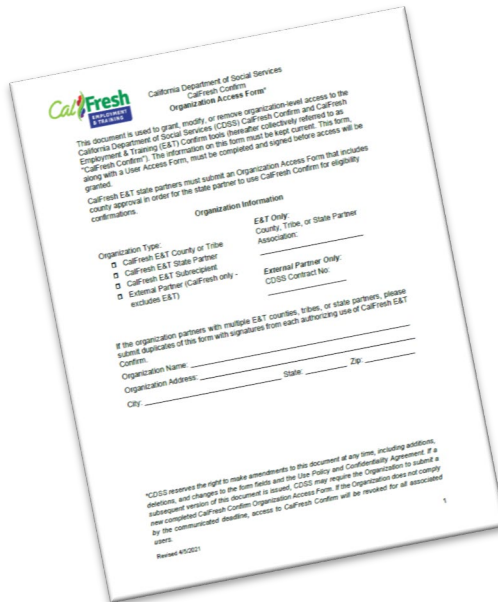
User Access Form(s)

One per staff member

Email completed forms to CalFreshConfirm@dss.ca.gov

Organization Access Form

One per organization/county



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Organization Information

Organization Name: _____ State: _____ Zip: _____
Organization Address: _____
City: _____

Organization Type:

☐ CalFresh EAT County or Title
☐ CalFresh EAT State Partner
☐ CalFresh EAT Subrecipient
☐ External Partner (CalFresh only - excludes EAT)

EAT Only
County, Title, or State Partner
Association: _____

External Partner Only:
CDSS Contract No.: _____

If the organization partners with multiple EAT counties, titles, or state partners, please submit duplicates of this form with signatures from each authorizing use of CalFresh EAT Confirm.

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Revised 4/2021



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CalFresh Confirm
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User Information

First Name: _____ Last Name: _____
Title: _____ Email: _____
Phone: _____

Supervisor Name: _____ Supervisor Email: _____
Supervisor Phone: _____

Please check only one:

☐ New Access
☐ Change Access
☐ Terminate Access
☐ Other _____

Access Type (select all that apply):

☐ CalFresh Confirm
☐ CalFresh EAT Confirm

Effective Date: _____ End Date (if applicable): _____

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Revised 4/2021

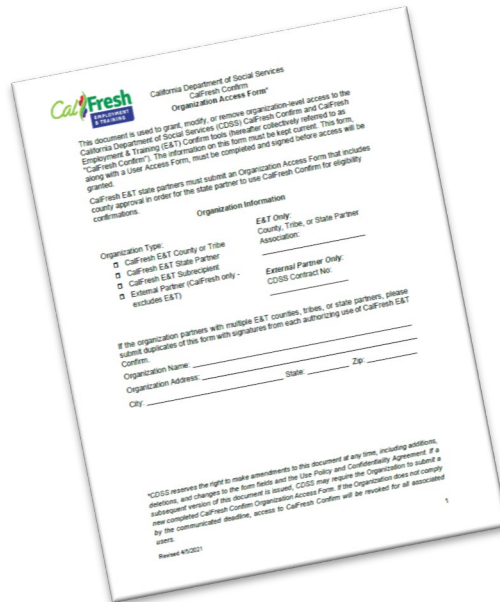
User Access Form(s)

One per staff member

Email completed forms to CalFreshConfirm@dss.ca.gov

Organization Access Form

One per organization/county



California Department of Social Services
CalFresh Conform
User Access Form

This document is used to grant, modify, or remove organization-level access to the California Department of Social Services (CDSS) CalFresh Conform and CalFresh Employment & Training (EAT) Conform systems (hereafter collectively referred to as "CalFresh Conform"). The information on this form must be kept current. This form, along with an Organization Access Form, must be completed and signed before access will be granted. When an employee separates from the organization, requests for termination access must be submitted as soon as possible and no later than 30 days after the employee's separation date. Please only include information for one employee for each user access form.

Organization Information

Organization Name: _____ State: _____ Zip: _____
City: _____

Organization Type

☐ CalFresh EAT County or Tribe
☐ CalFresh EAT State Partner
☐ CalFresh EAT Subrecipient
☐ External Partner (CalFresh only - excludes EAT)

EAT Only
County, Tribe, or State Partner Association: _____


External Partner Only:
CDSS Contract No: _____

Access Type
(select all that apply)
☐ New Access
☐ Change Access
☐ Terminate Access
☐ Other: _____

Effective Date: _____ **End Date (if applicable):** _____

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Revised 4/2021



California Department of Social Services
CalFresh Conform
User Access Form

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User Information

First Name: _____ Last Name: _____
Title: _____ Email: _____
Phone: _____

Supervisor Information

Supervisor Name: _____ Supervisor Email: _____
Supervisor Phone: _____

Access Type
(select all that apply)
☐ New Access
☐ Change Access
☐ Terminate Access
☐ Other: _____

Effective Date: _____ **End Date (if applicable):** _____

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Revised 4/2021

User Access Form(s)

One per staff member

Roles & Responsibilities

California Department of Social Services (CDSS)

- Provide technical assistance to users
- Add/edit/delete user accounts
- Ensure data quality
- Regularly update & maintain the online tool

Roles & Responsibilities

County Welfare Departments

- Designate a CalFresh Confirm liaison, who is identified in the CalFresh E&T Annual Plan or otherwise specified;
- Review existing partnership agreements to ensure that access to the CalFresh Confirm tool is included;
- Assist in researching unexpected results and notify CDSS if the unexpected results cannot be resolved;
- Assist in user and organization usage reviews, as needed;
- Approve Organization and User Access Forms for county and contracted or TPP staff; and
- Immediately contact CDSS at CalFreshConfirm@dss.ca.gov if a user account must be terminated or suspended.

Roles & Responsibilities

Tribal Organizations

- Designate a CalFresh Confirm liaison, who is identified in the CalFresh E&T Annual Plan or otherwise specified, for CalFresh Confirm;
- Perform eligibility verifications for all prospective and existing CalFresh E&T program participants;
- Assist in researching unexpected results and notify CDSS if the unexpected results cannot be resolved;
- Assist in user and organization usage reviews, as needed;
- Approve Organization Access Forms for tribal organization and contracted/TPP staff;
- Approve User Access Forms for partner staff access, if desired; and
- Immediately contact CDSS at CalFreshConfirm@dss.ca.gov if a user account must be terminated or suspended.

Roles & Responsibilities

State Partner

- Designate a CalFresh Confirm liaison, who is identified in the CalFresh E&T Annual Plan or otherwise specified;
- Review existing partnership agreements to ensure that access to the CalFresh Confirm tool is included;
- Assist in researching unexpected results and notify CDSS if the unexpected results cannot be resolved;
- Assist in user and organization usage reviews, as needed;
- Coordinate with CWDs to approve User Access Forms, if required by CWD; and
- Immediately contact CDSS at CalFreshConfirm@dss.ca.gov if a user account must be terminated or suspended.

Roles & Responsibilities

Contracted & TPPs

- Designate a CalFresh Confirm liaison;
- Perform eligibility verifications for all prospective and existing CalFresh E&T program participants;
- Assist in user and organization usage reviews, as needed;
- Submit completed Organization Access Forms and User Access Forms to the CWD, state partner, or tribal organization for approval and submission to CDSS;
- Contact the CalFresh E&T CWD, state partner, or tribal organization if unexpected results are received when using CalFresh Confirm; and
- Immediately contact CDSS at CalFreshConfirm@dss.ca.gov if a user account must be terminated or suspended and inform the CWD, state partner, or tribal organization of termination or suspension.

Implementation Timeline

Phase 1: Testing

(Currently underway)

- Several counties in partnership with Fresh Success and CEO;
- Los Angeles; and
- Riverside.

Implementation Timeline

Phase 2: Partial Implementation

(June 1, 2021)

- Alameda;
- Butte;
- Contra Costa;
- CEO;
- FCCC, Fresh Success;
- Fresno;
- Humboldt;
- Kern;
- Kings;
- Lassen;
- Los Angeles;
- Madera;
- Marin;
- Mendocino;
- Monterey;
- Napa;
- Orange;
- Placer;
- Riverside; and
- Sacramento.

All CalFresh E&T counties and partners offering CalFresh E&T services must submit the Organization Access and User Access Form(s) via email to CalFreshConfirm@dss.ca.gov **PRIOR** to June 1, 2021.

Implementation Timeline

Phase 2: Full Implementation

(July 1, 2021)

- San Benito;
- San Bernardino;
- San Diego;
- San Francisco;
- San Joaquin;
- San Luis Obispo;
- San Mateo;
- Santa Barbara;
- Santa Clara;
- Santa Cruz;
- Shasta;
- Solano;
- Sonoma;
- Stanislaus;
- Trinity;
- Tulare;
- Tuolumne;
- Ventura; and
- Yolo.

All CalFresh E&T counties and partners offering CalFresh E&T services must submit the Organization Access and User Access Form(s) via email to CalFreshConfirm@dss.ca.gov **PRIOR** to July 1, 2021.

Next Steps: Ready to begin?

- CWDs and tribal organizations – submit forms to CDSS.
- State Partners – coordinate with the CWDs prior to submitting access forms.
- Contracted & TPPs – coordinate with CWDs, state partners, or tribal organizations prior to submitting access forms.



Questions?

Contact Information

- Sarah Turner – Sarah.Turner@dss.ca.gov
Chief, CalFresh E&T Section
- Kae Saeteurn – Kae.Saeteurn@dss.ca.gov
Manager, CalFresh E&T Program Development Unit
- Alyssa Stratton – Alyssa.Stratton@dss.ca.gov
Analyst, CalFresh E&T Program Development Unit
- General Mailbox – CalFreshConfirm@dss.ca.gov

