



Northern & Central Regional Meeting Minutes

Wednesday, February 11, 2026

Description	Presenter	Time
Welcome: REDF joined for a Community of Practice segment on Workers' Compensation, focusing on internal practices, prevention strategies, and safety culture.	Jessica	3 Minutes
Department Updates: <ul style="list-style-type: none"> Quarterly Safety Training (QST) <ul style="list-style-type: none"> QSTs may not be held on no-work or blackout days. Trainings must occur on regular workdays using one of two approved formats: <ul style="list-style-type: none"> Training in the morning, followed by field work Field work first, followed by training at the end of the day QST dates and locations are due by the end of the week. QST template attached. February Non-Operating Days <ul style="list-style-type: none"> February 13 is a blackout date. No work from February 13–16. Crews resume Tuesday, February 17. Updated Caltrans calendar attached Crew Supervisor Form <ul style="list-style-type: none"> Required for new supervisors and anyone overseeing B2W crews. Submit to Regional Manager and cc assigned PaTS. Forms are forwarded to Caltrans HQ for ride-along coordination. 2026 B2W Stakeholder Meeting <ul style="list-style-type: none"> April 6, 2026, Sacramento, CA 	Jessica	10 minutes

<ul style="list-style-type: none"> ○ Save-the-date has been distributed. ○ Registration details coming soon. 		
PaTS Updates: <ul style="list-style-type: none"> • Bag Counts and Crew Sizes <ul style="list-style-type: none"> ○ Standard crew size: 8 ○ Crews under 4 will not work or be paid ○ Maximum reimbursable crew size: 9 (unless pre-approved) ○ Target average: 900+/- bags • Weekly Timesheets <ul style="list-style-type: none"> ○ Must be signed weekly by Caltrans supervisors ○ Bi-weekly or monthly submissions are not accepted ○ Compliance is being monitored • Incident Reports <ul style="list-style-type: none"> ○ Ensure accuracy in spelling and supervisor information ○ Leadership review is recommended prior to submission ○ Reports are required for early participant departures 	Darrell and Abraham	2 Minutes
Invoicing Updates <ul style="list-style-type: none"> • QST <ul style="list-style-type: none"> ○ Must be entered as a regular workday for 8 scheduled crew members ○ Only scheduled workers may be billed. 	Alyssia	2 Minutes
REDF Community of Practice – Workers’ Compensation <ul style="list-style-type: none"> • Focused on consistent training, investigation practices, and safety culture • CEO shared OSHA training, competency programs, and evaluation methods • Structured investigation processes emphasized prevention over discipline • Five Keys reported a 33% reduction in claims through proactive safety practices 	REDF	40 Minutes
Closing, End of Meeting	Jessica	1 Minutes